

VACANCY 01/2015 FOR THE POSITION OF TWO KEY EXPERTS IN EU POLICIES AND STANDARDS AND IN DESIGNATION AND IMPLEMENTATION OF TRAINING PLANS AND STRATEGIES WITHIN THE TWINNING PROJECT "FIGHT AGAINST ORGANISED CRIME (HUMAN TRAFFICKING, DRUGS TRAFFICKING, ILLICIT ARMS TRAFFICKING, FINANCIAL INVESTIGATION) SR 13 IB JH 05"

INFORMEST as mandated body of the Ministry of Internal Affairs, is submitting a project proposal within the above mentioned twinning.

The overall objective of the project is to contribute to Serbian's efforts to harmonise national policies within the home affairs sector in line with EU standards and the acquis.

The project purpose is to strengthen law enforcement institutions' (Criminal Police Directorate and Prosecutors office) capacities to investigate (police) lead investigations and prosecute organised crime (prosecutor's office) and to build capacity of investigation techniques in solving cases of crime (organised and others) by improvement of the efficiency and working conditions, of the physical-chemical and toxicological laboratories of the Ministry of the Interior (MoI) in accordance with EU standards (ISO/IEC 17025:2006) and initiate the process of the Laboratory accreditation to EU standards.

For the project implementation and as requested by the Project fiche, INFORMEST has to select two key experts in the field of EU policies and standards and in conducting trainings, as requested by the Component 1 "Improved capacities of Criminal Police Directorate and Public Prosecutors Office to investigate and prosecute organised crime concerning the trafficking in human beings, illicit arms trafficking, drug trafficking, financial investigation".

The selection procedure will respect the terms and requisites of the present notice.

It will be subjected to the comparative evaluation of the curricula sent by the candidates with proved specialization and specific technical and professional competences.

All qualified candidates are encouraged to apply to the above-mentioned position.

INFORMEST will contact the candidates via e- mail address or fax number, as indicated in the application form, when missing, through registered mail.

Further information are provided below:

1. Contracting Authority :

INFORMEST

Via Cadorna, 36 - 34170 GORIZIA

Tel: +39 – 0481597411 – Fax: +39 - 0481537204

E-mail: informest@informest.it

Website: www.informest.it

Responsible for the procedure: Sandra Sodini – Director of Economic Cooperation Department

2. Job profile:

Key Experts in EU policies and standards and in designation and implementation of Training Plans and strategies.

3. Duration:

Contract duration: Depending on the number of missions delivered in the beneficiary Country to be decided with the MoI in Belgrade.

Provisional commencement date: January 2016

The contract signature is subject to the result of the Twinning award.

4. Deadline for submission of the application:

16 June 2015 – 9:00 hr (Central European time).

5. Location

Operational base for the project will be the premises of the Ministry of Interior (MoI) in the Beneficiary country (Serbia).

6. Main activities and tasks:

Tasks will include :

- Analysis of the operational capacities of MoI and Public Prosecutors Office;
- Elaboration of training needs analysis for staff of MoI and Public Prosecutors Office;
- Elaboration and delivery of training plan and programme for both MoI and PPO staff and for Training of Trainers.

7. REQUIRED COMPETENCES:

- University degree in the relevant field;
- At least 3 years of experience in the definition of procedures and management tools in topics related to fight against organised crime;
- At least 10 year experience in more than three of the following topics:

- * drafting of training strategies for Public Administrations;
- * elaboration, designation and delivery of training plans and activities for Public Administrations, Ministries and relevant NGOs;
- * elaboration, designation and delivery of training for trainers programmes;
- * experience in negotiation of EU and national policies and standards;
- * experience in law enforcement (in the capacity of police officer or public prosecutor) in one of the fields of fight against organised crime;
- * experience in coordination of activities related to capacity building support.

8. APPLICATION FORMAT AND DETAILS TO BE PROVIDED

Application must be submitted using the forms available at the following internet address:

<http://www.informest.it/lavora-con-noi/avvisi-posizioni-estero.aspx>; together with

1. Application form duly signed demonstrating possession of the requirements as per above using the format published on the vacancy announcement page and forming a substantial part of the present notice,
2. Curriculum Vitae (Europass).

INFORMEST has the rights to extend or rebid the deadline for the submission of applications as well as to suspend, modify and revoke the procedure for the present selection in any time and whatever the state of progress. To this attempt the interested parties cannot wield any claim to compensation or indemnity. The publication of the present notice does not imply any obligation for INFORMEST to award the position neither for the applicant any right to obtain reimbursement or performance from the Agency itself. The candidate shall communicate, by writing, any change related to the address that may occur, after the submission of the application, in order to allow INFORMEST to communicate the selection results. INFORMEST will not be responsible in case of loss of documents due to wrong indication of contacts or to late or undelivered communication of address change or because of postal or telegraphical disservice not ascribable to INFORMEST.

9. HOW APPLICATIONS MAY BE SUBMITTED

Application must be submitted exclusively in ENGLISH by:

- fax +39 0481 537204 or email informest@informest.it, asking for a confirmation of receipt, or either by recorded deliver (official postal service) or hand delivered (including courier services) directly to INFORMEST, via Cadorna 36, 34170 Gorizia (Italy).

The subject TWINNING PROJECT " FIGHT AGAINST ORGANISED CRIME (HUMAN TRAFFICKING, DRUGS TRAFFICKING, ILLICIT ARMS TRAFFICKING, FINANCIAL INVESTIGATION) SR 13 IB JH 05" must be clearly marked on the envelope/e-mail/fax containing the application form.

Any application received after the deadline or incomplete will not be considered.

10. SELECTION CRITERIA

The selection criteria is based on the comparison of CVs following the criteria listed in point 7 of the present announcement.

If more than 3 candidates meet the above mentioned criteria an interview will be organized at Informest Headquarters (Gorizia, Italy).

The exact date and time will be communicated directly to the candidates.

The comparative evaluation is under responsibility of a Commission appointed by the Responsible of the procedure and composed by two members and a secretary. The decision of the Commission is incontestable.

At the end of the evaluation, the Commission draws up the ranking of applicants and indicate the selected candidate. If more candidates obtain the same evaluation mark, the precedence is given to the youngest one.

Upon signature by the Responsible of the procedure approves the ranking.

In case the selected candidate reject to sign the contract, INFORMEST will scan the ranking.

INFORMEST has the right not to assign the work in case it considers that no applicant fulfill the requested criteria.

The position can be awarded even though just one application is received.

11. TREATMENT OF PERSONAL DATA

Personal data will be treated according to D.Lgs. 196/2003 s.m.i., for the purpose linked to the execution of the procedures concerning the present selection, as specified in the privacy note on INFORMEST website, which is part of the present public selection notice.

12. RESPONSIBILITY OF THE PROCEDURE

The responsible of the procedure of the present notice is Sandra Sodini, Head of Cooperation Department.

Gorizia June, 8th 2015

Sandra Sodini
